Circular Cultures Design School

TERMS AND CONDITIONS

February 2024

Contents

1 INTRODUCTION

These Terms & Conditions apply to applicants ("Applicants") and participants ("Participants") in the Circular Culture Design School 2024 ("Program"). Please carefully read the following Terms & Conditions ("Terms") before applying to or participating in the Program, organized by ARIONA HELLAS S.A. (through ONASSIS ONX team) and the British Council of Athens ("Organisers"). By submitting an application, you acknowledge that you have read, understood, and unconditionally agree to all of these Terms and Conditions.

If you do not agree with any of these Terms, please refrain from applying to the Program.

2 SUBMISSION REQUIREMENTS

- The Program is open to thirty (30) participants from different disciplines within the creative industries, e.g. Creatives, Handcrafters, Architects, Artisans, Material Scientists, Product Designers, Crafters, Makers, Graphic Designers, UI/UX Designers, Visual Artists or other relevant discipline.
- One can participate as a representative of a legal entity, team or collective, by submitting the name of the entity (s)he represents and relevant proof of representation power.
- Only one (1) person can participate representing each legal entity, team or collective. In case of multiple applications of different persons for the same legal entity, the selection of one person/member representing such entity (the one with the highest score during the selection process) leads directly to the exclusion of others.
- This Open Call is addressed to natural persons, teams & companies residing or having registered offices in Greece. Selected legal entities will be requested to submit a document proving their company's registered office within a 5-day timeframe. Failure to provide the requested documentation within the specified timeframe may result in disqualification/exclusion from the selection process.
- Prior experience in design and knowledge of design tools is highly appreciated, though not required. Applicants must submit a sample of their previous works and demonstrate interest in participating in the Program.
- Proposed ideas and works-in-progress submitted by Applicants shall be assessed in terms of relevance with the learning outcomes of the Program and not upon their curatorial interest.
- There is no requirement for formal academic degrees of the Applicants and there are no age restrictions for Applicants.
- We seek to establish a safe and welcoming space that ensures participation of thewidest range of participants. All spaces are wheelchair accessible.

3   APPLICATION

- Applicants are asked to submit their application via the official portal of the Onassis Foundation website, through an online application. Applications received by any other means will not be accepted and evaluated.
- Applications will remain open until the 13th of March 2024, at 12:00 noon, UTC+2.
- The application form and any other supportive material must be submitted in English. Applications and material submitted in any other language will not be accepted and evaluated.
- Each Applicant may submit only one (1) application. In the case of multiple applications, the first application only will be taken into consideration.
- In the application form, Applicants must indicate the Strand of their preference. Each applicant can apply in <u>only one</u> Strand.
  (Strand: The program consists of two focus groups on two distinctive thematic areas: a) "Materiality" and b) "Immateriality" in Circular Design, taking place simultaneously in different areas at Onassis Stegi. Most of the activities taking place during the Program will be accessible to the participants of one Strand or the other. The curriculum and the learning outcomes are designed specifically for each Strand and differ to each other.)

3.1   APPLICATION FORM

In the online application form, Applicants are asked to provide:

- Contact Information
- Personal Details
- Portfolio

Note: If your work samples are time-based, ensure their duration is limited to 3 minutes or submit the 3-minute excerpt you wish to be reviewed. In case you add a link of a locked file, please make sure that you also provide the password.

For both strands, applicants are asked to answer the following 3 obligatory questions:

- **Why do you want to attend the CC Design School? What specific challenges or opportunities do you see in your local or professional context that the CC Design School can help address?**
  Share your thoughts, concerns, or reasons of enthusiasm in terms of sustainability, circular materials, emerging technologies etc. based on the strand you selected.
  (max. 150 words) – 1000 characters
- **What is your relevant experience with the selected strand?**
  Mention practices, materials, technologies, tools etc. that you currently use in your projects.
  (max. 150 words) – 1000 characters
- **How do you plan to apply the knowledge and skills gained from the CC Design School in your current or future projects? Do you have any specific idea that you plan to explore during and after the program?** (max. 200 words) – 1250 characters

Last but not least, applicants are asked to commit and attend in person the 4-day Program, as detailed in section 10 hereinbelow. The ability to attend the Program in person is a prerequisite for the acceptance of your application. By answering <u>no</u> in the below question of the online application, your application will not be reviewed and accepted for the Program.

- **Are you committed to participating actively in all workshops, discussions, and collaborative activities throughout the entire 4-day program?**

4   SELECTION PROCESS

- The Program consists of 2 Strands (=focus groups) on the topics of: a) "Materiality" and b) "Immateriality" in Circular Design. 15 Participants will be selected for each Strand.
- Applicants are being evaluated separately, based on the Strand that they have selected.
- Participants selected following the selection process mentioned below shall execute the following documents:
    - **if legal entities**: a) an agreement with the Organisers, in which each Participant will agree to receive the provided services by the Program, b) a "de minimis" declaration stating that it is eligible to receive the following mentoring/training support being part of an EU funded program.
    - **If natural persons:** an agreement with the Organisers, in which each Participant will commit to participating in the activities of the Program

4.1   SELECTION PROCESS

The selection for the Program will be done in two (2) phases.

PHASE I: SCREENING

Here, each application will be received and initially reviewed by an Onassis ONX (Ariona) team member. The reviewer reviews all applications in order to ensure that the eligibility criteria stated in the present Terms& Conditions are fulfilled.

More specifically, the reviewer assesses **(eligibility criteria)**:

- All required fields are correctly filled in.
- The Applicant is committed to fully attend physically the Program taking place at Onassis Stegi (107-109 Andrea Siggrou Avenue, Athens 117 45) from **March 26th – 29th, from 17:00 – 21:00 daily.**
- Applicant's commitment to actively participate in all workshops, discussions, and activities during the aforementioned time period.
- Willingness to collaborate and contribute to the participating community.
- Acceptance of the present Terms & Conditions and Privacy Notice of the Program.

PHASE II: SHORTLISTING

In Phase II, the chosen applications, including the requested supporting materials, will be reviewed in detail by expert members of the ONASSIS ONX (Ariona) team and British Counsil team. ARIONA is responsible to collect all submissions and give access to team members of British Council in Athens as evaluators. The final selection is made jointly, based on the selection criteria as described below.

4.2   SELECTION CRITERIA

- Clarity of intent, relevance to selected strand (Materiality - Placemaking or Immateriality - World-Building), and applicant's goals alignment with Program's objectives.
- Uniqueness and innovation of the ideas or perspectives shared by applicants for their chosen strand.
- Feasibility and potential impact of how the applicant plans to apply the knowledge and skills gained from the Program in their current or future projects.
- Quality, creativity, and relevance of the submitted portfolio to the chosen strand.
- Overall potential impact of the applicant's participation on their work and contribution to the Program's community.

It is expressly stated herein that:

- The criteria set out above shall all be taken into account jointly by the Organizing team (i.e. Onassis ONX (Ariona) and British Council), which shall, however, select the Participant freely, at their absolute discretion.
- The Organizing team is under no obligation to communicate the reasoning behind its choices or with regards to proposals that are rejected.
- Once the results have been announced, there shall be no re-evaluation of the submissions, and there can be no appeals.
- Each selected participant will be informed **by March 19th, 2024.**
- After the announcement of the selection results, selected Applicants must confirm their participation through completing an online participation form by the 21th of March, 12:00.
- No or delayed completion of the form gives the right to the Organisers to consider the application as withdrawn.
- In case a selected Applicant confirms his/her participation by any other means, the Organisers reserve the right to terminate participant's involvement in the Program.

5   ACCESSIBILITY, INCLUSIVITY AND FAIR SELECTION

CC Design School is firmly committed to fostering a diverse, inclusive, and equitable environment where everyone is welcome to apply and participate. We strongly believe in the value of diversity and inclusivity for fostering innovation, creativity, and a positive community.

Equal Opportunity: We ensure equal opportunity for all applicants without regard to age, race, color, religion, sex, sexual orientation, gender identity or expression, national origin, disability status, genetic information, veteran status, or any other characteristic protected under applicable law. Our selection process is designed to be transparent, objective, and free from bias.

Fair Selection Process: Our selection criteria are based on relevant qualifications, experience, skills, and other program-specific requirements. We are committed to conducting a fair, transparent, and unbiased selection process to identify the most suitable candidates for our program.

Accessibility and Accommodation: We strive to make our application and selection processes accessible to everyone. Applicants with disabilities are encouraged to apply, and reasonable accommodations will be made to ensure they can participate fully in the application and selection process.

Continuous Improvement: We are dedicated to continuously improving our practices to enhance inclusivity and equity. We welcome feedback from our applicants and participants on how we can better achieve these goals.

6   FACTS TO CONSIDER BEFORE APPLYING

- **Be available** to fully attend **in person** the Program taking place at Onassis Stegi (107-109 Andrea Siggrou Avenue, Athens 117 45) from **March 26th – 29th, from 17:00 – 21:00 daily.**
- Participate **actively** in all workshops, discussions, and activities during the aforementioned time period.
- **Bring your own laptop** and equipment.
- Be willing to **collaborate** and **contribute** to the participating community.
- The working language of the Program is **English**. The application form and any other supportive material must be submitted in English. Participants are kindly requested to commit in the working language during the days of the Program.

7   INCENTIVES
- Participation in a 4-day workshop, led by expert UK tutors.
- Expert mentoring and guidance for works-in-progress by tutors and guest speakers.
- Opportunity to develop you own project.
- Opportunity to join an international network of makers/ creatives.

8   INTELLECTUAL PROPERTY, CONFIDENTIALITY AND PUBLICATION RIGHTS

- Applicants retain full ownership over their prior information and intellectual property rights. By submitting their application, Applicants represent and warrant that they hold ownership of or have legally obtained a relevant license (in writing) to use all elements provided/submitted as part of their application and that the provided materials and information do not infringe any intellectual or other property rights, including patents, of any other persons, companies, or entities. Elements of the application that are based on rights held by others, such as patents, must be marked as such in the application.
- The submission of the proposal does not constitute any transfer of Intellectual Property Rights (IPR) to the Organisers. Intellectual Property developed by Participants during the Program is retained by the respective Participant, unless otherwise agreed to in writing.
- The Organizers will discuss, evaluate, share and in general process the information that you provide solely for the purposes and in the manner that are identified herein, namely for the purpose of reviewing and selecting Participants to the Program under the present Terms & Conditions. However, please refrain from including any proprietary or confidential information in your application.
- Your application to the Program does not create any kind of relationship between you and any of the Organisers, other than your agreement to this site's Terms of Use, and you won't receive any compensation for your application.

9   PERSONAL DATA PROTECTION

For information on the processing of personal data in the context of the Program, please refer to the Privacy Notice that is attached herein.

10 COMPLIANCE WITH TERMS AND CONDITIONS OF THE PROGRAM

- By submitting their application form, Applicants agree to the present Terms and Conditions, which form part of their submission.
- The Organisers reserve the right to amend these Terms and Conditions at any time in the future.
- These Terms and Conditions are governed by the laws of Greece. Any disagreement or dispute which may arise in connection with these Terms and Conditions which cannot be settled amicably will be brought before the courts of Athens, Greece. To the maximum extent permitted by law, under no circumstances and under no legal theory, whether in tort (including negligence) contract or otherwise, shall any of the Organisers be liable for any special indirect, punitive, incidental, or consequential damages of the Applicants/Participants, including loss of profit.
- You may withdraw your application at any time by informing us by email at any time by the 21st of March, 12:00.
- The Organisers reserve the right to terminate a participant's involvement in the Program for failure to comply any with these Terms & Conditions.

- Participants of the Program might be subject to a formal ex-post impact assessment within five years after the end of the Program (March 2024). This is to determine the impact of the Program's outputs.

11 IMPORTANT DATES

March 13, 2024

Deadline for submission of all applications (no exceptions). All applications must be submitted no later than 12:00 noon (Coordinated Universal Time, UTC+2). The Open Call online platform will go offline after the specified time and no exceptions will be made for any applicant for any reason.

March 19, 2024

All selected Participants are informed by e-mail.

March 21, 2024 (TBD)

Course Materials will be sent to Participants

March 26th – March 29th, 2024

Circular Cultures Design School takes place at Onassis Stegi

March 29th, 2024 (evening)

Cocktail Reception

If you have any questions about the application or the Program, please email digital@onassis.org and/or Anastasia Mavrogianni, Innovation & Community Events Coordinator (amavrogianni@onassis.org) (Office hours: Monday to Friday, 10:00-18:00 UTC+2).